



DOWNTOWN DEVELOPMENT AUTHORITY

OF THE CITY OF GRIFFIN, GEORGIA

Bruce Ballard, *Chairman*
Otis Blake, III, *Vice Chairman*
Ryan McLemore • Daniel Searcy
Nat Doughtie • Joey Scanlon
Daa'ood Amin

Adam Causey, *Executive Director*

MEETING MINUTES

Tuesday, June 19, 2012

The June 19, 2012, meeting of the Downtown Development Authority was held in the Griffin Regional Welcome Center 8:00 a.m. The meeting was called to order by Chairman Bruce Ballard.

Attendance: *Board members:* Bruce Ballard, Otis Blake III, Ryan McLemore, Nat Doughtie, Joey Scanlon *Staff:* Kenny Smith, Drew Whalen, Adam Causey, Taurus Freeman, Kira Harris-Braggs *Guests:* Bob Dull, Griffin Housing Authority

On a motion from Otis Blake, III, and a second by Ryan McLemore, and approved by Mr. Ballard, Mr. Blake, Mr. McLemore, and Mr. Scanlon, the minutes from the meeting held on May 15, 2012, were approved.

Chairman's Report:

Chairman Ballard welcomed Taurus Freeman in his new role as the Director of the city's Department of Planning & Development Services.

Financial Reports:

Mr. Causey reported on the financials from the Façade Grant account and Site/Building Acquisition account.

DDA Director's Report:

- *Façade Grant Program*
Mr. Causey informed the DDA Board that the Griffin Board of Commissioners voted on June 12 to transfer \$10,000 of their contingency fund to the DDA façade program. Mr. Causey asked if the DDA Board wanted to make any changes to the façade program rules given the new funds available. The general consensus was that there should be no changes to the rules and that Mr. Causey should concentrate on offering the program to the previously targeted properties identified at the last Board meeting.
- *Broad Street Block Plan*
Mr. Causey updated the Board on the progress of the Federal Home Loan Bank (FHLB) grant application, and introduced Bob Dull from the Griffin Housing Authority (GHA) to further explain the process. Mr. Dull explained that he would



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make some changes to the proforma due to feedback from a preliminary review by the FHLB. Mr. Dull noted that the DDA would need to show control of the potential development properties in the near future. Mr. Causey asked Mr. Dull if an option letter that did not contain a promise for earnest money would suffice as “control.” Mr. Dull believed it would. Mr. Dull also noted that the GHA and the DDA would need to create a partnership through some type of agreement to accept the grant, if awarded.

Other Business

- *Main Street*
Kira Harris-Bragg reviewed the June Jam and first Free Movie Friday events, and mentioned the next movie would be July 20. Mrs. Harris-Braggs also presented updates on the Griffin Museum assessment with the University of West Georgia, the branding initiative with Sky Design, and potential improvements to the Imperial Theater façade.

On motion by Otis Blake, III, second by Ryan McLemore, and approved by all present, the DDA Board voted to enter into executive session pursuant to O.C.G.A. § 50-14-3(6) to evaluate personnel.

Adjourn

Respectfully Submitted by:

ATTEST:

Bruce Ballard
Chairman

Adam Causey
Executive Director